**Live and work at Dhanakosa**



**Social Media and Communications Manager and Office Team.**

**Closing date 2nd May 2021.**

## 1. Personal details

|  |
| --- |
| Name: |
| Address: |
|  |
|  |
| Post code: |

|  |
| --- |
| Home phone: |
| Work / mobile: |
| e-mail: |

# **2. Involvement with Triratna**

**Please indicate your involvement with Triratna**

|  |  |
| --- | --- |
| Mitra |  |
| Asked for Ordination |  |
| Member of the Order |  |

Please give a brief summary of your current involvement in Triratna activities

|  |
| --- |
| *[expand box to fit your answer]* |

Please detail your previous experience of community living (if any) and say why you are interested in community living

|  |
| --- |
| *[expand box to fit your answer]* |

Please detail your previous experience of team based right livelihood (if any) and say why you are interested in team based right livelihood

|  |
| --- |
| *[expand box to fit your answer]* |

**3. Work area and work experience**

Please detail your skills and experience relevant to this role: Social Media and Communication Manager and Office Team.

|  |
| --- |
| *[expand box to fit your answer]* |

Retreat team members often support other work areas. Please indicate your interests / preferences

|  |  |  |  |
| --- | --- | --- | --- |
|  | I would prefer to work in these areas | I am happy to work in these areas | I am not willing to work in these areas |
| Admin / office |  |  |  |
| Housekeeping |  |  |  |
| General maintenance |  |  |  |
| Kitchens |  |  |  |
| Retreat organising |  |  |  |

|  |  |  |
| --- | --- | --- |
| Do you have a current driving licence | yes | no |
| Any other relevant qualifications or work specific experience  *[expand box to fit your answer]* | | |

Please also enclose a one page CV and feel free to enclose an additional covering letter if you that helps you include any relevant information not captured in the form.

**4. Referees**

Please provide contact details for two references. At least one whom is a member of the Triratna Buddhist Order.

|  |  |
| --- | --- |
|  |  |

If you would like to discuss any aspect of your interest in joining the Dhanakosa team, or any other issues regarding your application please e-mail [nayaka@dhanakosa.org](mailto:nayaka@dhanakosa.org) or phone 01877 384 213 asking for Nayaka.

Please return this form by e-mail to [nayaka@dhanakosa.org](mailto:nayaka@dhanakosa.org) , or post to:

Nayaka

Dhanakosa

Balquhidder

Lochearnhead

FK19 8PQ

Thank you for your interest in coming to live and work with us.



Centre director.